



Tebtebba Foundation

BOARD OF TRUSTEES MANUAL

This Manual gives an overview of the duties and responsibilities of the Board of Trustees of Tebtebba Foundation (Indigenous Peoples' International Centre for Policy Research and Education).

About Tebtebba

Tebtebba Foundation (Indigenous Peoples' International Centre for Policy Research and Education) is an indigenous peoples' institution born out of the need for heightened advocacy to have the inherent human rights of indigenous peoples respected, protected and fulfilled.

Established in 1996, Tebtebba seeks to raise the awareness of governments and the dominant society on indigenous peoples' situations, worldviews, rights, and perspectives on development, well-being and sustainability. In this effort, it strives to enhance indigenous peoples' capacities to take the lead in awareness-raising, policy advocacy, education and training, research and communication, on all issues affecting them. It was actively engaged in the process of drafting and negotiating the UN Declaration on the Rights of Indigenous Peoples (UNDRIP) and getting this finally adopted by the UN General Assembly on 13 September 2007.

Tebtebba and its partners are expounding and operationalizing the indigenous peoples' sustainable, self-determined development (IPSSDD) framework and strategy.

Tebtebba, a word used by the indigenous Kankana-ey Igorots of northern Philippines, refers to a process of collectively discussing issues and presenting diverse views with the aim of reaching agreements, common positions, and concerted actions.

Tebtebba has Special Consultative Status with the Economic and Social Council (ECOSOC) of the United Nations and is legally registered with the Securities and Exchange Commission of the Republic of the Philippines under SEC. Registration No. B199600209.

The Board of Trustees

The Board of Trustees (hereinafter referred to as the Board) of Tebtebba Foundation (Indigenous Peoples' International Centre for Policy Research and Education) exercises the corporate powers of the Tebtebba. It conducts the business and controls the properties of the Tebtebba.

Specifically, the Board has the following responsibilities:

- Setting board policy;
- Approving new programs or deleting old ones;
- Selection and firing, oversight and compensation of the Executive Director/CEO;
- Approval of the operating budget recommended by management;
- Oversight of the endowment.

Members of the Board shall come from qualified individuals who shall be recommended by the majority of the Board and elected during its regular meetings.

Members of the Board shall have the following qualifications:

- Knowledgeable on indigenous issues and concerns;
- Committed to upholding the rights and welfare of indigenous peoples;
- Has not been convicted of any crime under Philippine Laws;



- Is of good moral character.

Officers of the Board

The officers of the Board shall be composed of the Chairman, Vice Chairman, Secretary, the Treasurer, and the Auditor. The officers shall be elected from among the members of the Board. The Board may combine compatible offices under one person.

All officers of the Board shall have a term of one year and until their successors have been duly elected and qualified.

Functions and Powers of the Officers

Chairman

The Chairman shall preside in all meetings of the Board. Together with the Secretary, he shall present to the Board an annual budget as recommended by management, and as may be necessary, supplemental budgets. He/She shall submit to the Board after the close of each fiscal year, a complete report of the activities and operations of Tebtebba for the fiscal year under his term.

Vice Chairman

The Vice Chairman shall exercise all powers and perform all duties of the Chairman during the absence or incapacity of the latter and shall perform duties that may be assigned by the Board.

Secretary

The Secretary shall give all the notices required by the By-Laws and keep the minutes of the meeting of the Board. He/She shall perform other duties and work that may be assigned by the Board.

Treasurer

The Treasurer shall exercise oversight of the management of funds of Tebtebba. He/She shall perform other duties and work that may be assigned by the Board.



Auditor

The Auditor shall examine the financial records and audit money. He/She shall perform other duties and work that may be assigned by the Board.

Meetings of the Board

The Board of Directors shall have bi-annual meetings to be held at the principal office of Tebtebba in March and in last quarter of each year.

Notices of the date, time and place of the Board meetings and special meetings shall be given by electronic mail or telephone at least one week before the date set for such meeting.

A quorum for the meeting shall consist of a simple majority of the members of the Board.

The order of business at the bi-annual meetings shall be as follows:

- Proof of service of the required notice of the meeting;
- Proof of the presence of a quorum;
- Reading and approval of the minutes of the previous meeting;
- Unfinished business;
- Report of the Chairman and the Executive Director/CEO of Tebtebba;
- Election of the Board for the ensuing year (when applicable);
- Other matters.

The order of business at any meeting may be changed by a vote of the majority of those present.

Board members shall be entitled to one vote.

Board of Directors (2019)

Fr. Fr. Edwin Gariguez, Chairperson

An indigenous peoples' rights advocate, Fr. Edwin Gariguez is the Executive Secretary of the National Secretariat for Social Action (NASSA), Advocacy and Social Development Arm of the Catholic Bishops Conference of the Philippines since 2010. In 2012, Fr. Gariguez was the recipient of the Goldman Environmental Prize.

Prof. Jessica Carino, (Ibaloi), Vice Chairperson

An Ibaloi from Benguet, Prof. Jessica Carino is currently the Vice Chancellor for Administration of the University of the Philippines Baguio. She is a historian and an anthropologist and was Dean of the University of the Philippines College Baguio from 1993-2000, the first indigenous person to hold the position.

Dr. Raymundo D. Rovillos, Secretary

Dr. Raymundo Rovillos is the Chancellor of the University of the Philippines Baguio. Previously, he was Dean of the College of Social Sciences, UP Baguio from 2006 to 2012. He is a researcher and has been a development worker and advocate for indigenous peoples' rights for several years.

Fr. David Tabo-oy, (Bag-o), Treasurer

Fr. David Tabo-oy, a Bag-o, is Program Director of Evangelism and Christian Education of the Episcopal Church in the Philippines (ECP). He was previously the Dean of the Episcopal Cathedral of the Resurrection, Baguio City, Philippines from 2000 to 2010.

Ms. Victoria Tauli-Corpuz, (Kankana-ey), Executive Director/Chief Executive Officer and Ex-Officio Member

Ms. Victoria Tauli-Corpuz, a Kankana-ey from Besao, Mt. Province, is an indigenous leader, social development consultant, civic leader, human rights expert, and an advocate of women's rights. She is the founder and executive director of Tebtebba Foundation. She was the former Chairperson of the United Nations Permanent Forum on Indigenous Issues from 2005-2009. She was an Expert for the United Nations High Commissioner for Human Rights and the chairperson-rapporteur of the United Nations Voluntary Fund for Indigenous Populations. She was a former commissioner of the Philippine's National Commission on the Role of Filipino Women. She was a Philippine government delegate to the UN Framework Convention on Climate Change and is lead government negotiator on REDD Plus from 2012-2014. In May 2014, she was appointed as the UN Special Rapporteur on the Rights of Indigenous Peoples.



Tebtebba's Vision

“A world where indigenous peoples’ rights, embedded in the UN Declaration on the Rights of Indigenous Peoples (UNDRIP) and other Human Rights Conventions and instruments, are respected, protected and fulfilled; where there are unified yet diverse and vibrant indigenous peoples’ movements, formations and communities at various levels, which persist in asserting indigenous peoples’ human rights and achieving sustainable, self-determined development; where respect for diversity, human rights, solidarity and reciprocity with nature and all creation is the basis of coexistence between peoples and between human beings and the natural world.”

Mission

To achieve this vision, Tebtebba, jointly with its partners, are:

- Working to ensure the proper implementation of the UNDRIP by States, UN System, other multilateral global and regional bodies, non-state actors such as



corporations and NGOs, and indigenous peoples, themselves;

- Expounding and implementing a holistic framework and strategy for indigenous peoples' sustainable, self-determined development (IPSSDD), which integrates the human rights-, ecosystem- and knowledge-based approaches, sustainable livelihoods, and the intercultural approach;
- Promoting this framework and strategy through education and training; research, communication and publication; cross-learning community visits; policy advocacy; campaigns and networking; institutional development and resource generation and management; support for traditional livelihoods; and implementation on the ground.